

**MOUNT OLIVE PUBLIC LIBRARY**  
**Monthly Meeting Minutes**  
**Board of Trustees Meeting**  
**January 10, 2023**

**A. Roll Call**

- President Beth Blakey called the meeting to order at 6:54 PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Alicia Sharma, Drew VanDam, Beth Blakey, Marion Fleischner, and Vranda Kamath. Absent were Kevin R Stansberry - Superintendent's Alternate, Meghan Tava - Mayor's Alternate, and John Ferrante – Town Council Liaison, and Jocelyn Schaechter - Bookkeeper.

**B. Compliance with Open Meetings Act**

- The meeting is being held in compliance with the *Open Public Meetings Act*. Notice has been sent to the newspaper Daily Record, the Township Clerk and is posted in the Township Library.

**C. Agenda Review/Changes by the Board**

- None.

**D. Agenda Review**

- Public request for items to be on the agenda: none.
- Board request for items to be added to agenda: none.

**E. President's Report** – B. Blakey thanked all Board Members for their support, noting that she looked forward to working with everyone in 2023, and hoped that this Board would bring new and exciting ideas and projects to the Mount Olive Public Library. B. Blakey also mentioned that the Personnel Committee needs to meet to discuss reviews, but this meeting should take place after negotiations are finalized.

**F. Action on Bills**

January 2023:

- **A motion to approve the January 2023 Encumbrances List** was made by V. Kamath and seconded by M. Fleischner. **Motion approved unanimously.**
- **A motion to approve the January 2023 Bills List** was made by B. Blakey and seconded by D. VanDam. **Motion approved unanimously.**

**G. Financial Reports**

January 2023:

- **A motion to approve the January 2023 Financial Report** was made by V. Kamath and seconded by M Fleischner. **Motion approved unanimously.**

**H. Library Director's Report:**

**Communications:**

- On 1/28/23 The Annual Budget Council Meeting – the Library's time slot is 10:30am. No additional funding will be requested.
- CWA has presented its proposal for the upcoming renewal of the collective bargaining agreement. The Library Board's negotiating committee plans on meeting to discuss the CWA's proposal directly after this monthly meeting.

**FRIENDS** – On January 4, 2023 the FRIENDS met to discuss and to recap their 2022 efforts.

**Building and Grounds:**

- Fire Inspection - All fire inspections have been completed. Still awaiting final confirmation from the Fire Marshall.
- Roofing - till pending

- Quiet Study Room – from 1/7-1/9 the quiet room is scheduled to be painted – half completed. Pending repairs – either refurbished desks or new desks are still being considered.
- Lighting – on 12/18/2022 16 Ballasts were repaired or replaced about the Adult Non-Fiction. At the request of DPW, two outside parking lights have been repaired and are now operational prior to the pending winter weather.
- Cameras – three additional cameras were installed.
- Reference Office – the Reference office was repainted but replacing ceiling tiles is still pending – considering/trying to purchase in bulk.
- Staff Kitchen Room – on 1/5/2023 the damaged carpet was replaced by hard flooring but replacing ceiling tiles is still pending – considering/trying to purchase in bulk.
- Pending projects – all repair and painting in Children’s bathroom.

**Circulation Stats:** The end of the year’s stats is still pending, although tallies so far show the strongest year we’ve had since 2015 with 138,000 total circs. and climbing.

**I. Committee Reports**

1. **Personnel/Staffing** – none
2. **Finance and Budget** – none
3. **Policies** – the committee will meet to discuss the creation of a Reconsideration Policy for the library.
4. **Building/Grounds** – see Director’s Report
5. **Technology** – none
7. **Negotiations** – Committee meeting after monthly meeting to discuss CWA’s proposal.
8. **Strategic Planning** – moving forward with survey – dates already set.

**J. FRIENDS:** see Director’s Report

**K. New Business:** none

**L. Unfinished Business/Action Items:** none

**M. Public Comments:** none

**N. Board Comments:** none

**O. Adjournment**

- **A motion to adjourn the meeting** was made by B. Blakey and seconded by V. Kamath. **Motion approved unanimously.**
- Meeting adjourned at 7:35 pm.
- **NOTE CHANGE:** The next meeting is scheduled for Wednesday, February 15, 2023 at 6:30pm.

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Beth Blakey, President Date:

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Marion J. Fleischner, Secretary Date: