A. Roll Call

- Vice President Vranda Kamath called the meeting to order at 6:47PM and began the meeting by initiating roll. Present were Mauro Magarelli - Library Director; Vranda Kamath – Vice President; Alicia Sharma – Treasurer; Marion Fleischner – Secretary, and Drew VanDam – Member-at-Large. Absent were President Beth Blakey; Meghan Tava - Mayor’s Alternate; Kevin R Stansberry - Superintendent’s Alternate; Jocelyn Schaechter – Bookkeeper, and John Ferrante – Town Council Liaison.

B. Compliance with Open Meetings Act

- The meeting is being held in compliance with the Open Public Meetings Act. Notice has been sent to the newspaper Daily Record, the Township Clerk and is posted in the Township Library.

C. Agenda Review/Changes by the Board - None.

D. Agenda Review

- Public request for items to be on the agenda: none.
- Board request for items to be added to agenda: none.

E. Approval of Minutes

- A motion to approve the April 18, 2023 Regular Monthly Minutes with corrections was made by M. Fleischner and seconded by D. VanDam. Motion approved unanimously.

F. President’s Report – None

G. Action on Bills

- May 2023:
  - A motion to approve the May 2023 Bills List was made by M. Fleischner and seconded by V. Kamath. Motion approved unanimously.

H. Financial Reports

- May 2023:
  - A motion to approve the April 2023 Financial Report was made by D. VanDam and seconded by A. Sharma. Motion approved unanimously.

I. Library Director’s Report

Communications:

- **Morris Canal Pamphlet – Update** on April 21st the Library Director notified John Prieto, Archivist and Board Member of the NJ Canal Society, that the Mt. Olive Library is considering a permanent loan of a Morris Canal Pamphlet currently found within the library’s collections. After attending a digitization workshop, the Library Director was able to digitize the document, creating an electronic version that can be easily accessed. A formal letter of donation will be crafted.

- **CWA – Collective Bargaining Agreement** – on 4/25/23 the Library Director received the final printed version of the contract. The LD reviewed it and found no errors. Library Board Members of the Negotiating Committee then signed the agreement.

- **JIF Insurance Survey** - On 04/27/23 an insurance consultant and township official visited the library to conduct a safety survey of the building. A recommendation that all fire extinguishers be visually inspected monthly was made.

- **Reconsideration of Materials Request**
  - On 5/2/2023 - Trista Kay, a Flanders resident, requested that the library reconsider the placement of the YA Series *A Court of Thorns and Roses* written by Sarah J. Maas from the YA shelves to the Adult Fiction shelves.
• **FRIENDS**: On May 3, 2023, the Friends group presented the library with a check to help fund our summer reading programs as well as our Museum Pass Program. The Friends are also interested in helping the Library finish the revamping of the quiet study room (Blinds need to be replaced). Once that occurs, the Library Director recommend placing a plaque in the QSR praising the Friends’ efforts.

• **Building and Grounds**: none

• **Personnel**: On May 5, 2023 a posting for a full-time Maintenance Technician was placed.

• **MAIN** - Another Library added to MAIN! On May 5, 2023 The Raritan Library (Somerset County) has been formally accepted into the MAIN Alliance.

• **Update on Survey**: Currently waiting for a spreadsheet from our website designer that tallies our survey results thus far. Info from the online survey will be combined with paper copies to provide final results.

• **Circulation STAT**: Circulation numbers remain strong through April.

**J. Committee Reports**

1. **Personnel/Staffing** – see Director’s report.
2. **Finance and Budget** – none
3. **Policies** – none
4. **Building/Grounds** – see Director’s Report
5. **Technology** – none
6. **Negotiations** – see Director’s report
7. **Strategic Planning** – See Director’s Report

**K. FRIENDS**: see Director’s Report

**L. New Business**: none

**M. Unfinished Business/Action Items**: The Library Director explained that he will be using the Ted Agar fund for a Summer Reading Program.

**N. Public Comments**: none

**O. Board Comments**: none

**P. Adjournment**

- **A motion to adjourn the meeting** was made by M. Fleischner and seconded by D. VanDam. **Motion approved unanimously.**
- Meeting adjourned at 7:12 pm.
- The next meeting is scheduled for Tuesday, June 13, 2023 at 6:30pm.

Vranda Kamath, Vice President
Marion J. Fleischner, Secretary